

Minutes of August 8, 2011

The Meeting was opened at 6:30 PM; members present Tara B. White & Nathaniel H. Yohalem.

The meeting minutes of July 25th were approved as amended.

The Board inquired if the requested information from the School District had arrived yet. It was advised that the material had not been received. The Board suggested sending an email to Bruce Turner, Business Manager, and to cc board members, Chair of the School Committee, & Superintendent inquiring as to when to expect the information.

The Board reminded the public that there would be a Special Town Meeting on August 11th at 7:00 p.m. and the Special Town Election on August 12th from noon to 7:00 p.m.

The Chair will call Berkshire Engineering regarding the progress of the Hatchery Road Project.

The Chair advised that they are still waiting for the design and cost estimates for building a door and ramp at the back of the Town Hall.

The Board reviewed a letter from Mr. Sandull of Sisson Hill Road, regarding high speed internet and cell service. The Board will send a letter back to him referring him to the Technology Committee.

The Board reviewed and discussed the agreement for joining the lighting WiredWest. A motion was made, seconded and so voted to reaffirm their previous vote to appoint themselves as the Lighting Plant Board, to appoint Tim Newman as the manger and Delegate to the WiredWest Co-op, Debra Herman as the Alternate Delegate and to join the Co-op.

The Board reviewed and discussed the matter of placing solar panels on the roofs of the Highway Garage, Library, and the New Marlborough School & the Town Hall. It was noted that the contractor had advised that the only the Highway Garage was favorable for the placing of solar panels. A motion was made, seconded and so voted to enter into an agreement with DCS Energy for the lease of placing solar panels on the roof of the Highway Garage.

The Board reviewed and discussed the recent work meeting with the Administrative Assistant regarding the job description of the Administrative Assistant. It was noted that over the

last few years that the Town Clerk position was incurring more of a work load and it would seem that having the Town Clerk also doing the clerical work for the Administrative Assistant needed to be reevaluated. It was suggested to have the Town Clerk start a log of what she does for each position for each day in order to review at a later date.

Being that there was no further business to be brought before the Board a motion was made, seconded and so voted to adjourn at 7:22 PM.

Respectfully submitted,

Michael Skorput
Administrative Assistant